

Georgia Department of Education
09-00858-GR Residential Treatment Facility Grant FY 2009
Calculation Procedures

Funding:

Residential Treatment Facility Grant Amount	\$4,011,247
5% Reduction	<u>200,562</u>
Available Funds for Grants	\$3,810,685

Timeline for Grant:

Application Release Date:	September 23, 2008
Grant Technical Assistance:	September 24, 2008 and October 2, 2008
Grant Application Due:	October 31, 2008
Application Review:	October – November 2008
Award Notification:	Upon Approval by State Board of Education

Review/Award Procedure:

1. Upon receipt of each application, the Department reviewed the application to determine that all required areas were complete. Applicants with incomplete or missing areas were notified and allowed to resend this information. (7 districts were allowed to resubmit and/or clarify the budget narrative.)
 - The Department reviewed the entire grant and the budget items in depth.
 - Direct Cost and Indirect Cost items were moved to proper area if misplaced. (Transportation and Staff Travel were incorrectly placed by many applicants.)
 - Items undocumented in any portion of the grant narrative and the budget narrative or identified as “miscellaneous” were declared invalid and removed from the calculation. (Three applications had amounts in the indirect cost area declared invalid.)
 - An Excel spreadsheet for each application’s requested budget items was created to ensure accuracy in determining eligible grant amounts.

2. An award Excel spreadsheet was created to provide clarity of the award process. The following demonstrates the procedure used to determine grant awards to be recommended as related to the applicants through the application and the two grant writing technical assistance sessions:
 - **Direct Costs Calculation Process**
 - Total Reported Direct Cost Expenditures by RTF (***Reported by Applicant***)
 - Total Eligible Direct Cost Expenditures adjusted by GaDOE. (Adjusted by GaDOE as described in #1 above.)
 - Total Funding for Direct Costs Received as Reported by RTF. (RTF reported “Amount Received”. ***This amount was subtracted from Eligible Direct Cost Expenditures adjusted by GaDOE.***)
 - Applicants were instructed by the application to: “Indicate the total amount of funding a residential treatment facility received from other sources-DHR, DJJ, Federal, Private, and other for identified educational expenses. Do not include FTE funds.”
 - 2009 FTE Direct Costs Subtracted by GaDOE.

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- The Georgia State Department of Education Official Earnings Sheet for FY09 (QBE Formula Earnings) amount for Total Direct Instruction was subtracted.
- The FY09 Eligible Outstanding Direct Costs
 - Amount Eligible after required adjustments and subtractions.
- Recommended award for FY09 Outstanding Direct Cost
 - In accordance with State Board Rule 160-5-2-.06 Residential Facility Grant, “the grant funds will be first allocated to cover outstanding direct costs. Any funds remaining for indirect educational costs will be divided in an equitable manner among qualified applicants”.

Nine applicants are not recommended to receive a direct cost allocation as there were no outstanding Direct Costs after the above procedure was followed.

The total of the outstanding Direct Costs was \$3,422,645.

A total of \$388,040 remained to be used for Indirect Cost funding.

• **Indirect Costs Calculation Process**

- Total Reported Indirect Cost Expenditures by RTF (*Reported by Applicant*)
- Total Eligible Indirect Cost Expenditures adjusted by GaDOE. (Adjusted by GaDOE as described in #1 above.)
- Total Funding for Direct Costs Received as Reported by RTF. (RTF reported “Amount Received”. *This amount was subtracted from Eligible Direct Cost Expenditures adjusted by GaDOE.*)
 - Applicants were instructed by the application to: “Indicate the total amount of funding a residential treatment facility received from other sources-DHR, DJJ, Federal, Private, and other for identified educational expenses. Do not include FTE funds.”
- 2009 FTE Indirect Costs Subtracted by GaDOE.
 - The Georgia State Department of Education Official Earnings Sheet for FY09 (QBE Formula Earnings) amount for amount for the Sub Total (Indirect Costs), staff development, media center program, and 20-day instructional funding were totaled and subtracted.
- The FY09 Eligible Outstanding Indirect Costs
 - Amount Eligible after required adjustments and subtractions.
- Recommended award for FY09 Outstanding Indirect Costs were calculated based on the 2009 Midterm Weighted FTE counts of each Residential Treatment Facility as calculated by the Finance and Budget Office of the GaDOE.
 - In accordance with State Board Rule 160-5-2-.06 Residential Facility Grant, “. . . Any funds remaining for indirect educational costs will be divided in an equitable manner among qualified applicants”.
 - \$388,040 (amount remaining of grant funding after deducting Direct Cost award total amount) was divided by 2042 (the total 2009 Midterm Weighted FTE (2,102 minus the weighted count (60) of the two facilities not eligible for Indirect Funding reimbursement) to determine a Per Pupil Amount (PPA) of \$190.

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- The PPA of \$190 was then multiplied by each facilities Weighted FTE number to determine the recommended grant funding amount for Indirect Costs.

Two applicants did not receive an indirect cost allocation as there were no outstanding Indirect Costs after adjustments

- **2009 Total Recommended Grant Award Process**

- The Recommended award for FY09 Outstanding Direct Costs and the Recommended Award for FY09 Indirect Cost added together to determine the **2009 Total Recommended Grant Award***.

* Each facility eligible for Indirect Costs reimbursement received an extra \$2 in the total recommended amount.